#### Minutes of the Judiciary and Law Enforcement Committee - October 14, 2005

The meeting was called to order at 8:30 a.m. by Chair Mitchell who led the committee with the Pledge of Allegiance.

**Present:** Chair William Mitchell, County Board Supervisors Kathleen Cummings, Carl Seitz, David Swan, Jean Tortomasi; **Absent:** Keith Harenda, Mareth Kipp

**Staff Present:** Legislative Policy Advisor Dave Krahn, Legis. Associate Sandra Meisenheimer **Also Present:** Sheriff Dan Trawicki, Jail Administrator Mike Giese, Inspector Bob Johannik, Deputy Inspector Steve Marks, Business Mgr. Tom Koth, Senior Financial Analyst Mike Baniel

#### **Approve Minutes of September 30, 2005**

**Motion:** Seitz moved, second by Cummings, to approve the minutes of 9/30/05. **Motion carried** 5-0.

#### Correspondence

- 1. Swan referred to a letter and fact sheet that he received at the last County Board meeting regarding concerns from citizens as to budget cuts the Waukesha County UW-Extension Office is experiencing.
- 2. Baniel said the Finance Committee added an objective that the Medical Examiner should seek outside funding to help pay for the capital project related to expansion of her office.

Executive Committee Report by Bill Mitchell for Meeting of October 10, 2005 Chair Mitchell reviewed items that were taken up at the last meeting on Monday, 10/10.

# Consider Proposed Ordinance: 160-O-061 Accept Homeland Security – Buffer Zone Protection Program Funding and Modify the Emergency Preparedness 2005 Budget to Appropriate Grant Expenditures and Revenues

Baniel explained the ordinance, which accepts \$50,000 in federal funding to enhance the protection and securing of areas surrounding critical infrastructure. Brookfield Square mall is the only site in Waukesha County to meet the critical infrastructure level as determined by the USDHS.

**Motion:** Cummings moved, second by Tortomasi, to approve Ordinance 160-O-061. **Motion** carried 5 - 0.

### Consider Proposed Ordinance: 160-O-059 Amend 2005 Sheriff's Department Budget Expenditure of Seized Funds - October 2005

Sheriff Trawicki and staff were present. **Motion:** Swan moved, second by Cummings, to approve Ordinance 160-O-059. This ordinance appropriates \$40,500 of seized funds received in 2005 to make equipment purchases (8 trunk radio-hand held, 21 helmet upgrades, 8 M-4 rifles, 21 night sight-rifles, 1 door saw, 1 recording unit). **Motion carried 5 – 0.** 

### Consider Proposed Ordinance: 160-O-060 Amend Sheriff's Department 2005 Budget Expenditure of Donated Funds - Forensics Unit

**Motion:** Tortomasi moved, second by Seitz, to approve Ordinance 160-O-060. This ordinance authorizes the Sheriff's Department to appropriate \$3,195 of donated funds received in 2005 to acquire equipment to enhance the computer forensic unit (4 flat screen monitors, 4 video cards, and a hard-drive duplicator). **Motion carried 5 – 0.** 

### Review and Discuss the 2006 Operating Budget for which the Committee Has Budget and Policy Oversight - Sheriff's Department

Trawicki, Giese, Johannik, Marks and Koth were present to discuss the 2006 operating budget for the Sheriff's Department, as outlined in the budget book. Trawicki reviewed the department's mission. The financial summary reflects total expenditures for 2006 at \$30,125,801 and total revenues at \$7,700,955 for a tax levy increase of \$1,526,200 or 7.3%. The position summary shows an overall increase of 21.67 positions for a total budgeted of 355.10. Trawicki continued with Major Departmental Strategic Achievements from 7/01/04 to 6/30/05. Swan stated that the committee appreciates the work put in by the Sheriff's Department on the jail expansion.

**Motion:** Swan moved, second by Cummings, to add a #5 on page 94 under Departmental Objectives, "Manage Resources with Fiscal Prudence" – Seek a verbal agreement with the Federal Marshall to house an average of 60.35 inmates per month during 2006. **Motion carried 5 – 0.** 

**Motion:** Swan moved, second by Cummings, to add a #5 on page 94 under Departmental Objectives, "Innovate and Seek Continuous Quality Improvement" – Continue to work with the Ciminal Justice Collaborating Council (CJCC) to reduce recidivism. **Motion carried 5 – 0.** 

Trawicki continued with an explanation of departmental objectives.

**Motion:** Cummings moved, second by Seitz, to add a #5 on page 94 under Departmental Objectives, "Provide Comprehensive Customer Service" – Continue enforcement initiatives designed to reduce incidents of underage drinking and alcohol related motor vehicle crashes involving juveniles, as well as continue initiatives to reduce Operating While Intoxicated (OWI) incidents in general. *On going.* **Motion carried 5** – **0.** (*This is the same as #4 on page 95 under "Provide Comprehensive Customer Service"*).

Trawicki and staff discussed program highlights for the individual funds (beginning on page 96) as the committee asked related questions: D.A.R.E. (8 schools expected to continue will be listed in budget book—Merton Intermediate, Richmond, Stone Bank, Swallow, North Lake, St. Anthony's, St. Paul's in Genesee Depot and Lake Country); Process/Warrant Service; Court Security; and General Investigations.

Baniel said when you see increases/decreases in the budget, what that reflects is the activity of a particular program. It doesn't mean that the budget is being reduced overall. The department is shifting resources based on where it is needed in the various programs.

Trawicki and staff continued with the following funds: Special Investigations; General Patrol; and Inmate Security-Jail. Due to another commitment, Sheriff Trawicki had to leave the meeting. His staff went on to explain the fund highlights for the Inmate Security-Jail Expansion. Mitchell asked how many beds are there in the new jail? Giese stated there are 277 beds in the new expansion, 192 in the existing jail and 326 at Huber for a total of 795 beds in the system. They continued on with Inmate Services-Jail (committee discussed elimination of WCTC Adult Basic Education Services), Inmate Security-Huber, Inmate Services-Huber (inmate education program eliminated), and Administrative Services.

**Motion:** Seitz moved, second by Tortomasi, to tentatively approve the proposed 2006 operating budget for the Sheriff's Department. **Motion carried**  $-\mathbf{0}$ .

Judiciary & LE Committee Minutes of 10/14/05 Page 3

## Review and Make Recommendations on Any and All Position Requests in the Operating Budget for which the Committee Has Budget and Policy Oversight

This item was reviewed as part of the operating budget discussion where applicable.

Future	Meeting	<b>Dates</b>
--------	---------	--------------

The next meeting is scheduled for Friday, October 28 at 8:30 a.m.

**Motion to adjourn:** Cummings moved, second by Swan, to adjourn the meeting at 11:25 a.m. Motion carried 5-0.

Respectfully submitted,

Mareth K. Kipp Secretary

/sm